

WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LTD
(A Government of West Bengal Enterprise)
PURBA MEDINIPUR REGIONAL OFFICE
BIJLI BHABAN (3rd FLOOR)
DAHARPUR, TAMLUK, PURBA MEDINIPUR
TEL: 03228-263266, FAX: 03228-263255

NOTICE INVITING TENDER

On line tender (e-Tender) in two parts (Part-I : Techno-Commercial Bid, Part-II : Financial Bid) are invited by the Regional Manager, Purba Medinipur, WBSEDCL from experienced, resourceful, bonafied & working agencies of WBSEDCL /WBSETCL /WBPDCCL /Central Govt. /State Govt. /Semi - Govt. /Undertaking for the following work.

Sl. No.	Tender Notice No.	Name of the work	Estimated Cost (Rs.)	Completion Time	Earnest Money (Rs.)	Cost of Tender Document (Rs.)
1.	ROP/ Tender /Civil/ 2024-25/12 Date: 02.08.2024	Cutting/triming of Grass, bush, tree etc. , at Runswik House Premises	Rs. 4,62,182.00/- (Excluding G.S.T.& Cess)	March- 2025	Rs. 9,244.00/-	NIL

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SL. No.	Activity		Date & Time
1.	Date of Issue of NIT	:	02.08.2024
2.	Document download start date	:	Date of Publication.
3.	Pre-bid meeting in the Conference Hall, WBSEDCL, (3rd Floor), Bijli Bhavan, Daharpur, Tamluk, Dist: PurbaMedinipur	:	14.08.2024 at 11.00A.M
4.	Bid submission start date	:	15.08.2024 from 10.00 A.M.
5.	Last date of online submission of Technical Bid and Financial Bid.	:	27.08.2024 upto 12.00P.M
6.	Opening of Technical Bid at Purba Medinipur Regional Office, WBSEDCL., Tamluk.	:	29.08.2024 at 12.30P.M.
7.	Opening of Financial Bid for technically qualified bidders at Purba Medinipur Regional Office, WBSEDCL., Tamluk.	:	30.08.2024 at 12.30P.M.
08.	Validity of offer	:	180 days w.e.f the date of opening of financial bid.
09.	Completion Period of the work	:	For Sl. No.1: up to March-2025, w.e.f. the date of handing over the site.
10.	Maintenance Period or the Defect Liability Period.	:	180 days from the date of completion of works
11.	Financial Bid	:	Rate shall be quoted in percentage above/ less/ at par against the Estimated value in the BOQ.

12.	Online Bid Submission	:	The Bidders are required to submit the Technical and Financial Bid documents through only ONLINE i.e. uploading the documents complete in all respect by maintaining the Online Bid submission procedure through the Website
13.	These procedure will be followed	:	<ul style="list-style-type: none"> Names of the technically qualified bidders as per the bid criteria after verification with original & evaluation will be displayed in the e-portal & this office notice board. The financial bid documents of the technically qualified bidders will only be opened. List of Financial comparison chart of bidders will be published on the next day after opening. WBSEDCL reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever. To keep the Construction in good condition during the Maintenance Period after the completion of the construction work if any additional/ excess work is required over the stipulated quantity in the schedule for routine maintenance work, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost. The intending bidders are requested to inspect the work site, drawings, Technical specifications which are available at the office of Tender inviting authority before quoting their rates.

INVITATION TO BID

1. SCOPE OF WORK :

The specification/contract is intended to cover execution of civil work proposed for Sl.No.-1 "Cutting/trimming of Grass, bush, tree etc. , at Runswik House Premises" and any other works required for completion of the works in all respect as per technical specification, schedule of works and approved drawings.

2. REQUEST FOR TENDER :

Tender paper will be available at the Websites www.wbtenders.gov.in .

3. SUBMISSION OF TENDER :

The tender will be submitted in two bid systems i.e. Techno-Commercial bid & Financial bid, online only through the Website www.wbtenders.gov.in .

4. ELIGIBILITY CRITERIA OF THE BIDDER:

4.1 Technical :

The bidder must have successfully completed the similar nature of work (Bush Cleaning and trimming tree of a large area) not less 80%/60%/40% (Eighty/Sixty/Forty percent) of the estimated cost in a Single/Two/Three contracts respectively during last 05 (five) years.

4.2 Commercial & Financial :

4.2.1 The average annual turnover during last three year shall not be less than 30% of the estimated cost (Annexure-I).

4.2.2 Working capital in the year preceding the year of bid submission shall not be less than 30% of the estimated cost.

4.2.3 Bidder must submit the upto date documents of GST and GST return of current and previous 2 (Two) years.

4.3 The Bidder must include following documents to substantiate the qualifying Requirement such as:

4.3.1 Monetary value of similar work performed by the bidder in last five year (copy of order and completion certificate to be enclosed)(Annexure-II).

4.3.2 Major items of construction equipment proposed to carry out the Contract (Annexure-III).

4.3.3 Qualification and experience of key site management and technical personnel-proposed for the contract (Annexure-IV).

4.3.4 Reports on financial standing of the bidder, such as profit and loss accounts & balance sheets and Auditor's report etc. for the last financial year i.e. 2023-24 and I.T return for financial year 2021-22, 2022- 23, 2023-24 should be uploaded.

4.3.5 Information regarding any litigation, current or during last five years in which the bidder is involved, the parties concerned and the disputed amount.

4.3.6 Photocopy of following documents:

- i) P. Tax with valid certificate.
- ii) PAN Card.
- iii) P.F Registration No. and E.S.I. along with challans.
- iv) G.S.T. Registration Certificate/ Number.
- v) Documents related to Statutory Compliance of manpower mobilised at site for the successful lowest bidder.

4.3.7 Photocopies of all documents should be self authenticated.

4.3.8 Notwithstanding anything stated above, the owner (WBSEDCL) Reserves the right to assess the capacity and capability of the bidder to Execute the work, should the circumstances warrant such assessment in The overall interest of the owner.

4.3.9 Even though the bidders meet the above qualifying criteria, they are Subject to be disqualified if they have

- i) Made misleading or false representation in the forms, statements and Attachments submitted in proof of the qualifying requirements and/or
- ii) Record of poor performance such as abandoning the work, not Properly completing the contract, inordinate delays in completions, Litigation history or financial failure.

4.3.10 **One Affidavit before Notary will have to be uploaded online mentioning the correctness of the documents uploaded along with this tender.**

5.

Pre-Bid Meeting :

- 5.1. Pre bid meeting will be held on **14.08.2024 at 11-00 A.M.** at the 3rd floor, Bijli Bhavan, Tamluk ,Purba Medinipur.
- 5.2 Any change in date shall be available in website of www.wbtenders.gov.in.
- 5.3 Non attendance at the Pre-bid meeting will not be a cause for disqualification of Bidders.
- 5.4 If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering authority on or before **14.08.2024**. The clarification

given in the pre-bid discussion shall be final and binding on the bidder, being a part of the original Bid Documents.

Note:

- 6.1 Additional Performance Security in the form of Bank Guarantee which shall be equal to 10% of Tender Amount has to be submitted by the Successful bidder in case the bid rate is 80% or less of the estimate put to tender and no increase in the scope of work of projects during execution phase. Format prescribed for Additional Performance Security in the form of Bank Guarantee will be provided to the successful bidder after tendering is over from the concerned office.
- 6.2 WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason(s) whatsoever.
- 6.3 WBSEDCL reserves the right to go to divisible contract, if necessary.
- 6.4 WBSEDCL is not necessarily bound to accept the lowest offer.
- 6.5 No interest shall be payable for Bid Guarantee/EMD.
- 6.6 Any extraneous conditions will be treated as non-responsive.
- 6.7 The Bids must be submitted in prescribed pro-forma only, where indicated i.e. Annexures, BOQ and Rate.
- 6.8 Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons.
- 6.9 The bidder is expected to examine carefully all instructions, conditions, forms schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
- 6.10 The amount of Earnest Money as given in the List of Work to be submitted through online Process.
- 6.11 **Return of Earnest Money of the unsuccessful tenderer (s) :** The Earnest Money of all the unsuccessful Tenderers deposited along with the Tenders will be refunded by as per norms and without any interest.

52/8/24
(R.K. Mondal)
Regional Manager,
Purba Medinipur Region
WBSEDCL